

**NILES CHARTER TOWNSHIP
NOVEMBER 16, 2015
REGULAR MEETING**

Supervisor Stover called the meeting to order at 7:00 p.m. at the Township Hall, 320 Bell Road. Hoese led the Pledge of Allegiance.

Roll Call: Cooper, Eull, Hoese, Noble, Ringler, Stover, Vella.

Agenda Approval: Ringler motioned to approve the agenda with the removal of item 11.2 Chicken Ordinance #74. Noble supported.
All voting in favor.

MOTION CARRIED.

Special Guests: Lieutenant Trent Babcock presented the September 2015 Police Report.

Budget Amendments: Stover presented budget amendment items (see attached). Ringler motioned to approve budget amendments as submitted. Noble supported.

ROLL CALL AYES: Cooper, Eull, Hoese, Noble, Ringler, Vella, Stover
NAYS: None.

MOTION CARRIED.

Comments from the Public on Agenda Items: None.

Consent Agenda:

Cooper motioned to approve the consent agenda. Hoese supported.

1. November 16, 2015 Expenditures and Transfers:

General O & M	\$21,755.86	Fire O & M	\$39,557.87
Sewer O & M	\$86,033.69	Water O & M	\$13,389.07
Building Fund	\$ 9,435.92	Street Lighting	\$2,959.71
Fire Capital Improvement	\$ 6,100.00	GRAND TOTAL	\$179,249.54

2. November 2, 2015 regular meeting minutes
3. November 12, 2015 special meeting minutes
4. October 2015 Building Report
5. October 2015 Fire Report
6. October 2015 Ordinance/Zoning Report
7. Meeting Room Agreement for April 23, 2016

ROLL CALL AYES: Eull, Hoese, Noble, Ringler, Vella, Stover, Cooper.
NAYES: None.

MOTION CARRIED.

Correspondence/Announcements: None.

Unfinished Business: None.

New Business:

2016 Summer Tax: Vella motioned to approve the Treasurer to negotiate 2016 Summer Tax Collection contracts for Brandywine, RESA, and LMC. Noble supported.
All voting in favor.

MOTION CARRIED.

Well # 9: Ringler motioned to approve the final work on well # 9 for the amount of \$154,194.20 with Peerless Midwest. Eull supported.

ROLL CALL AYES: Hoese, Noble, Ringler, Vella, Stover, Cooper, Eull.
NAYES: None.

MOTION CARRIED.

Road Special Assessment: Eull motioned that the Township budget \$500,000.00 to be used for a 50/50 match on a road special assessment which is a \$250,000.00 for township match and for a loan of \$250,000.00. The loan payments will be at 3% interest over 10 years. Vella supported

ROLL CALL AYES: Noble, Ringler, Vella, Stover, Cooper, Eull, Hoese.

NAYES: None.

MOTION CARRIED.

Comments from the Public: Richard Appelget thanked the board for their support on the road assessment.

Committee Reports:

Cooper: None.

Eull: None.

Hoese: None.

Ringler: Advised the 2015 winter tax bills are being mailed on December 1.

Noble: None.

Vella: advised our trail is being featured in Trail Magazine. Vella advised that SMCAS billing employee resigned.

Supervisor's Report: advised board members to check hotel reservations for MTA Conference in January.

Noble motioned to adjourn at 7:44 p.m. Vella supported the motion.
All voting in favor

MOTION CARRIED.

Respectfully submitted,

Terry E. Eull, Clerk

James W. Stover, Supervisor

PENDING BOARD APPROVAL

Date: November 16, 2015

To: Charter Township of Niles Board

T. Eull Clerk
J. Ringler Treasurer
R. Cooper Trustee
H. Hoese Trustee
R. Noble Trustee
C. Vella Trustee

From: J. Stover, Supervisor

Re: 2015 Budget Amendment/s

A. Budget Amendment 2015_11_16



The following 2015 Budget Amendments are necessary for the General Fund.

1. Planning and Zoning Department 801

a) Expenses over budget by \$11,938.47 as of 11/16/2015.

- The 2015 Budget for the Planning & Zoning department does not have any budget for Part Time and Seasonal Employees. The entire wage and fringe benefit package was included with the Ordinance Administration budget.
- The Zoning Administrator has spent 70% of her time doing zoning issues.
- A seasonal employee was hired to inventory Failed Sidewalks.

1) Part Time / Seasonal Employees

Cash from CASH-SAVINGS-DEPOSITS

101-000.000.001.000 \$8,100

To 101-801.000-707.000 \$8,100

2) Employers Social Security

Cash from CASH-SAVINGS-DEPOSITS

101-000.000.001.000 \$800

To 101-801.000-715.000 \$800

3) Contractual

Cash from CASH-SAVINGS-DEPOSITS

101-000.000.00.000 \$8,000

To 101-801.000-802.000 \$8,000

4) Consultant Fees

Cash from CASH-SAVINGS-DEPOSITS

101-000.000.001.000 \$3,000

To 101-801.000-817.000 \$3,000

5) Legal Fees

Cash from CASH-SAVINGS-DEPOSITS

101-000.000.001.000 \$4,000

To 101-801.000-826.000 \$4,000

6) Legal Notices

Cash from CASH-SAVINGS-DEPOSITS

101-000.000.001.000 \$600

To 101-801.000-903.000 \$600

B. The following changes are necessary for the Police Fund 207. There are a few shortfalls in the Contract with the Berrien County Sheriff Department, audit and legal fees.

- Expenses over budget by \$2,737.21 as of 11/16/2015

1) Contractual

Cash from CASH-SAVINGS-DEPOSITS

101-000.000.001.000 \$2,000

To 207-301.000-802.000 \$2,000

2) Audit Fees

Cash from CASH-SAVINGS-DEPOSITS

TS

101-000.000.001.000 \$500

To 207-301.000-807.000 \$500

3) Legal Fees

Cash from CASH-SAVINGS-DEPOSITS

101-000.000.001.000 \$407

To 207-301.000-826.000 \$407

C. The following changes are necessary for the Street Light Fund 219.

- Expenses over budget by \$752.62 as of 11/16/2015

1) Utilities

Cash from CASH-SAVINGS-DEPOSITS

101-000.000.001.000 \$7,000

To 219-450.000-920.000 \$7,000