

GENERAL OFFICES / PARK DEPT.  
269/684-0870 FAX 269/684-1996

DEPARTMENT of PUBLIC WORKS  
269/684-5647 FAX 269/684-5979

FIRE DEPARTMENT  
SOUTH 269/683-3311  
FAX 269/683-1633  
NORTH 269/683-9440

NILES CHARTER TOWNSHIP WEB SITE

www.nilestwpmi.gov

# NILES CHARTER TOWNSHIP

320 BELL ROAD, NILES, MICHIGAN 49120



OFFICIAL NILES CHARTER TOWNSHIP TREE -- ASHWOOD BURR OAK

BUILDING DEPARTMENT  
269/687-2741 FAX 269/687-2726

CODE ENFORCEMENT  
269/684-0870 x 20 FAX 269/684-1996

POLICE SERVICES  
1-866-630-7679

ASSESSOR  
269/684-0870 FAX 269/684-1996

**LEASE OF NILES CHARTER TOWNSHIP COMMUNITY PARK BUILDING**  
**1505 Bond Street, Niles, MI 49120**

1. Today's Date: \_\_\_\_\_
2. Your Name (Lessee): \_\_\_\_\_
3. Address: \_\_\_\_\_
4. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
5. Phone:( ) \_\_\_\_\_
6. Driver's License Number: \_\_\_\_\_
7. Are you of Michigan's legal age (18): Yes: \_\_\_\_\_ NO: \_\_\_\_\_

**THE LEASE INFORMATION**

Niles Charter Township (Lessor) and I (Lessee) agree to and represent unto one another as follows:

8. Date of occupancy: \_\_\_\_\_
9. Time of occupancy: \_\_\_\_\_
10. Purpose of use: \_\_\_\_\_
11. Estimated number of people: \_\_\_\_\_
12. Rental fee (s): Mondays thru Thursdays (\$35.00 per day) \$ \_\_\_\_\_  
Fridays, Saturdays, Sundays & Holidays (\$50.00) per day) \$ \_\_\_\_\_
13. Damage/Clean-up deposit (may be refundable)(\$50.00 per day)\$ \_\_\_\_\_
14. Total Due: \$ \_\_\_\_\_
15. Building key number assigned: \_\_\_\_\_

I, the Lessee, represent that all of the above information is true and correct to the best of my knowledge, and also agree to comply with, and be bound by the rules governing the use of the Niles Charter Township Community Park Building and Grounds, which are on the back of this lease.

Signed by (Lessee): \_\_\_\_\_ Date: \_\_\_\_\_

Witnessed By: \_\_\_\_\_

Date to pickup key \_\_\_\_\_ time: 8:30 am to 3:30 pm

## **RULES GOVERNING USE OF NILES CHARTER TOWNSHIP COMMUNITY PARK BUILDING**

**1505 BOND STREET, NILES, MI 49120**

- The Community Park Building, located at 1505 Bond Street, Niles, MI 49120, hereinafter referred to as the BUILDING shall be used solely for the purpose stated on the lease of said BUILDING. Failure to comply with any rules shall result in loss of deposit and/or possible legal action.
- The lease of the BUILDING shall be signed by a person 18 years of age or older and said signer shall be responsible for: seeing that the terms of said lease of the BUILDING are observed and complied with; for any damage to said BUILDING, equipment and grounds or injury to any person thereon caused by any person or animal associated with the lessee during the period of occupancy stated, and the lessee shall reimburse, indemnify, and save the lessor fully harmless therefrom; in keeping the BUILDING and surrounding grounds in a neat and orderly condition, free of rubbish and debris accumulated by the lessee.
- The lessee shall not assign transfer, or sublet said lease or any part thereof, without written consent of lessor (township).
- **On the date of occupancy stated on this lease the building is available for use beginning at 8:00 a.m. No set up is allowed the day or night before.** All activities, including bands, music etc. shall be discontinued at or before 12:00 midnight. Time for clean up will be allowed until 12:30 a.m., at which time the BUILDING is to be vacated. Bands, speakers, amplifiers and any sound devices must remain inside the BUILDING.
- The overhanging roof attached to the BUILDING is also being rented with the BUILDING. The remainder of the park is open to the public.
- The lessee shall pay, in advance, rent and damage/clean up deposit. The deposit will be returned to the lessee at the next regular board meeting following the rented period, upon the return of the key issued, less any deduction for damage/clean up required to be performed by the township. The amount of deposit to be retained shall be at the discretion of the township. The BUILDING shall be locked after use.
- There shall be no contamination of grounds and adjoining creek, nor shall there be any removal of or damage to trees, shrubs, grounds, or other equipment or facilities,
- To tents or no camping will be allowed.
- Fires shall be contained within designated areas only.
- There shall be no shooting of or any harmful actions toward wildlife.
- No horses, unleashed dogs, motorized vehicles or cycles shall be beyond the designated parking areas.
- All state (Michigan) laws and township ordinances shall be observed and complied with.
- **Intoxicating beverages and illegal drugs are PROHIBITED within the BUILDING and in the park.**
- The entrance key to the BUILDING may be picked up the day before occupancy or the last business day of the week prior to a holiday or weekend; between 8:30 a.m. and 3:30 p.m. on Monday through Friday at the township office located at 320 Bell Road, Niles, Michigan.
- The BUILDING will be closed between November 1<sup>st</sup> and March 31<sup>st</sup> of each year.
- Deposits and rents shall be paid at the time reservations are made. Reservations will be accepted after April 1<sup>st</sup> on a "first come first serve" basis for the current rental season only.
- Deposits will be returned, as previously stated, the first board meeting following the rented period. Deposits may NOT be carried over to the next rental season.
- Any exceptions to the above may be granted by the Park Commission.
- The park is NOT available through the 4<sup>th</sup> of July holiday.
- Emergency call 911. Non-emergency issues call Niles Charter Township Fire Department at 269 683-3311.