

Niles Charter Township  
320 Bell Road  
Niles MI 49120

**Park Commission Meeting 6:30 P.M.  
May 8, 2017  
Minutes**

1. **Call to Order:** The meeting was called to order by Chair Jill DeLucia at 6:35 pm. Also present were Commissioners: Sarah Craig, Jordan Perkins, Wayne Perkins, Angela Wesel and Trustee Chris Vella.
2. **Approval of Minutes:** Commissioner W. Perkins motioned to accept the minutes from April 10, 2017, as presented. Seconded by Commissioner J. Perkins. All in favor, motion carried 5-0.
3. **Petitions From the Public:** None.
4. **Correspondence:** Susannah Deneau from Wightman Engineering was present and reviewed the status of the IMRV Trail Phase II plans.
5. **Treasurer's Report:** W. Perkins reported there has not been a change in status. No approval needed.
6. **Park Maintenance Report per Township Trustee Christine Vella:** Trustee Vella reported that deterioration on the IMRVT needs to be addressed by the Township Board. Fulkerson Park maintenance issues will be deferred to Jim Stover as there needs to be a determination between "maintenance" and park change implementation. Vella also noted that the Township is in possession of the Tax ID form for purchasing of items by the Parks Commission. We have allowed access to these as there is not a person dedicated to "purchasing" of items on behalf of the Township.
7. **Park Reports**
  - a. Community Park: Commissioner Craig discussed the decision to spruce up the field. Park is nicely being used.
  - b. Fulkerson Park: Commissioner Wesel noted clean up by parents and the benches are again usable
  - c. South Fireman's Park: Commissioner W. Perkins reported volunteers prepped the fields for the season and are being used.
  - d. Samson Park: Commissioner J. Perkins reports all is well and noted bikes are on the ground. Looking forward to the bike racks.
  - e. N. Fireman's Park: Commissioner J. Perkins reports all is well.
  - f. Ontario Park – TBD – Commissioner Wesel will be assigned when the time comes to officially add this park under the auspice of the Niles Township Parks Commission responsibilities.
  - g. IMRVT: Commissioner DeLucia submitted a written report noting information on the IMRVT. See report.
8. **Old Business**
  - a. Ferguson trailside root cutting – see IMRVT report.

- b. J. Perkins discussed the Sampson Bike Rack. He had questions about the Tax ID forms and will work with Trustee Vella on the process.
- c. Community Park ball diamond refurbishment – Commissioner W. Perkins motioned to allot up to \$1,500 per Dave Fisher’s rough estimate. Seconded by Commissioner Craig. All in favor, motion carried 5-0.

**9. New Business**

- a. Potential Goals for 2017:
  - i. “Ontario Park” needs to be addressed by the Township Board first. The Parks Commission should look to 2018.
  - ii. Shade for ballparks. Chair DeLucia will contact Dave Fisher (who left the meeting early) to discuss if shade structures are wanted.
  - iii. Fulkerson Park ball diamond
  - iv. South Fireman’s Park improvements
  - v. Trail benches in the new section
  - vi. More bike racks at parks
- b. Fulkerson Park bid should be presented to the Township Board in the fall to ask for additional funds for major over haul.
- c. IMRVT: The Township will host a Community Open House on July 31, 2017 from 4:00 pm to 7:00 pm at the Township Hall with representatives from Wightman Engineering there to help answer questions. The ground breaking is projected from March/April of 2018.

Motion for adjournment by Commissioner W. Perkins. Seconded by Commissioner DeLucia. All in favor, motion carried 5-0.

Meeting adjourned at 9:58 pm  
Submitted by: Commissioner Craig